



# TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

## ROXBURY BOARD OF SELECTMEN REGULAR MEETING MAY 7, 2018 MINUTES

### CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 p.m.  
Board of Selectmen Present: Barbara Henry, James Conway & Russ Dirienzo  
Others Present: Gary Steinman, Jan Steinman, Ron Faanes, Catherine Masi

### APPROVAL OF MINUTES

#### Regular Meeting - March 5, 2018

Motion: Motion was made to approve Regular Meeting Minutes- April 2, 2018 by Russ Dirienzo; seconded by James Conway and carried unanimously.

Motion: Motion was made to add approval of Special Meeting Minutes- April 13, 2018 to the agenda by Russ Dirienzo; seconded by James Conway and carried unanimously.

#### Special Meeting - April 13, 2018

Motion: Motion was made to approve Special Meeting Minutes- April 13, 2018 by Russ Dirienzo; seconded by James Conway and carried unanimously.

### TAX REFUNDS FOR EXCESS PAYMENT

**Motion:** Motion was made to approve the following tax refunds by Russ Dirienzo:

- Stephan & Belinda Badger- \$2,848.24
- Thomas & Lorraine O'Connell- \$4,215.56
- Vault Trust- \$107.79
- Vault Trust- \$142.89
- Caterina C. & Evan S. Kohn- \$138.15

The motion was seconded by James Conway and carried unanimously.

### COMMUNICATION FROM THE PUBLIC

Barbara Henry noted there were no communications from the public.

### COMMISSIONS & BOARDS APPOINTMENTS/OTHER

#### Conservation Commission, Alt- vacancy exp. 06/30/2019

Motion: Motion made to appointment Ceil Santillo to the Conservation Commission to fill the vacant alternate position expiring on 06/30/2019 by Russ Dirienzo; seconded by James Conway and carried unanimously.

#### Historic District Commission- vacancy exp. 12/31/2018

Barbara Henry shared Mary Jonker's resignation letter from the Historic District Commission. The Selectmen accepted her resignation and thanked her for her service.

Motion: Motion made to appointment David Anthone to the Historic District Commission to fill the vacant position expiring on 12/31/2018 by Russ Dirienzo; seconded by James Conway and carried unanimously.

#### Special Constable RC88 - 06/01/2018-05/31/2019

Motion: Motion made to reappoint Kurt Yovan as Special Constable RC88 for the term of 06/01/2018 to 05/31/2019 by Russ Dirienzo; seconded by James Conway and carried unanimously.

Special Constable RC90 – 06/01/2018-09/03/2018

Motion: Motion made to reappoint Barbara Henry as Special Constable RC90 for the term of 06/01/2018 to 05/31/2019 by James Conway; seconded by Russ Dirienzo and carried. Barbara Henry abstained.

Special Constable RC91 – 06/01/2018-09/03/2018

Motion: Motion made to reappoint Russ Dirienzo as Special Constable RC91 for the term of 06/01/2018 to 05/31/2019 by Barbara Henry; seconded by James Conway and carried. Russ Dirienzo abstained.

Special Constable RC93 – 06/01/2018-09/03/2018

Motion: Motion made to reappoint James Conway as Special Constable RC93 for the term of 06/01/2018 to 05/31/2019 by Barbara Henry; seconded by Russ Dirienzo and carried. James Conway abstained.

**BUSINESS**

Thank you to Ceil Santillo for service on Conservation Commission

Ceil Santillo was not available tonight. The Selectmen decided that from now on when there is a Recognition for Service Award, they will present it at the recipients next Commission/Board meeting. This will allow the Commission/Board members the availability to be included.

Withholding Payments for Failure to Pay Property Taxes- Statute Enforcement

Barbara Henry reported the Town will start enforcing the Statute which allows the Town to withhold payments owed to hired contractors who are delinquent on pay their property taxes.

Transfer Station Fees

The Selectmen discussed the Transfer Station Fees and decided that:

- Regular Permit Fee is \$50.00 starting July 1, 2018
- Regular Permit Fee is \$40.00 if purchased in May or June 2018
- Additional Permit per Car is \$10.00
- There is no fee for Town Government Boards/Commissions nor Emergency Services Volunteers

Hurlburt Park Update

Barbara Henry reported the bathroom locks have been installed and programmed. They will unlock at 8:00 a.m. and lock at 8:00 p.m. If the Pavilion is rented, a door stop will need to be used if the event goes past 8:00 p.m. to avoid being locked out. You cannot get locked in.

Eagle Scout Project- Mason Gsell

Barbara Henry reported Mason Gsell who is an Eagle Scout with Troop 65, would like to make a bike repair stand, which would be placed at Hurlburt Park for everyone to use. The Selectmen supported the idea but would like more information on the exact location where it is to be installed.

Motion: Motion made to approve the installation of a bike repair stand at Hurlburt Park, pending its location by Russ Dirienzo; seconded by James Conway and carried unanimously.

Package Store Permit Request

Barbara Henry reported the Town Attorney has been in contact with the State regarding the steps needed to open a Package Store in Roxbury. Based on the results of the November 2, 2010 referendum, the Town is allowed to sell alcohol. Before opening a package store, the State needs to receive an application for a permit. Once a permit is issued, an application needs to be submitted to Zoning.

Intergovernmental Agreement- NW Regional Workforce Investment Board

The Selectmen discussed the NW Regional Workforce Investment Board Intergovernmental Agreement. Concerns were shared over the agreements language:

“The municipalities who execute this agreement shall assume liability for the misappropriation, misuse, or other loss of grant funds and other obligations.”

Motion: Motion made to not enter into an Intergovernmental Agreement with the NW Regional Workforce Investment Board by Russ Dirienzo; seconded by James Conway and carried unanimously.

#### JP Maguire Agreement

Barbara Henry shared information regarding JP Maguire's Professional Emergency Services available to the Town. JP Maguire is offering the Town a no-cost agreement for a two-hour Professional Emergency Services response, in exchange for contacting them first if their services are needed, i.e., fire, flood in a municipal building or other on municipal property.

Motion: Motion made to enter into a no cost agreement with JP Maguire for Professional Emergency Services by Russ Dirienzo; seconded by James Conway and carried unanimously.

#### Poet Laureate

Barbara Henry reported a request was made for an ordinance to establish a Poet Laureate for the Town of Roxbury. The Board discussed this and felt there was no need for this position at this time.

#### Arthur Miller Writing Studio

Barbara Henry reported the Arthur Miller Foundation would like to donate his writing studio to the Library. It would be gifted with the following conditions:

- It needs to be placed on a foundation
- It needs to be climate controlled
- It needs to house Arthur Miller's works
- It needs to be staffed

The Foundation will not be funding any of the conditions. Based on the financial obligations which would be incurred from this donation, the Library is declining the offer, unless the funding source changes.

#### Troop A Lt. Chris Bartollota replacing Lt. Montini

Barbara Henry shared Lt. Chris Bartollota is replacing Lt. Montini from Troop A. The new Lieutenant will be visiting the Town soon.

#### Legislation Updates

Barbara Henry reported legislation is being introduced regarding "Property Tax Exemption for Partially Constructed Homes" which will force towns to provide property tax exemptions for homes under constructions until a certificate of occupancy is issued. She urged the BOS to each contact our legislators on this to strongly oppose.

#### Fire Marshal & Resident Trooper Reports – March /April 2018

The Fire Marshal report for April 2018 was reviewed by the Selectmen. The Resident Trooper report for March/April 2018 was reviewed by the Selectmen.

#### Annual Budget & Town Meeting

The meeting is set for Tuesday, May 15 at 7 p.m. There was nothing new to discuss.

#### **OTHER BUSINESS**

Motion: Motion was made to discuss Town Zoning and Helicopters by Russ Dirienzo; seconded by James Conway and carried unanimously.

Barbara Henry reported a request was made by a resident to allow a helicopter to land on his property, so he could commute to work. A special zoning permit would need to be applied for to use his own property for this purpose because it is currently not allowed to use his own property. Barbara Henry referred him to the Good Hill Farm Airport.

#### **ADJOURNMENT**

Motion: A motion to adjourn at 8:32 p.m. was made by Barbara Henry; seconded by Russ Dirienzo and carried unanimously.

Respectfully submitted,

*Julie Cady*

Julie Cady, Secretary

*These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen*